

REQUEST FOR PROPOSAL / QUOTATION

RFQ No.: 24-05-073

Gentlemen:

Please quote your latest/lowest price for the items listed below and submit your Quotation, preferably using your company letterhead, to NEA, General Services Division or send to nea.procurement9184@gmail.com or fax to **8926-1339** on or before **05:00PM** of **May 14, 2024**

Please be informed that below procurement is subject to existing Government laws and regulations. As such, we would require the lowest complying bidder to submit the below documents which are necessary to effect awarding of contract.

Thank you.

JOEL C. SOMERA

Officer-In-Charge, General Services Division

REFERENCE: Purchase Request No. 24-04-076 / Date: Apr. 23, 2024 **Requestioner: HRAD-GSB**

Item No.	UOM	DESCRIPTION	QTY.	SUPPLIER'S QUOTE	
				NEA TOTAL AMOUNT	TOTAL AMOUNT
	lot	Procurement of Annual Air Conditioning Units	1	₱800,000.00	
		Preventive Maintenance Services			
		Requirements of NEA			
		1 unit 1HP Window Inverter Type			
		11 units 1.5HP Window Conventional Type			
		3 units 1.5HP Window Inverter Type			
		11 units 2.0HP Window Conventional Type			
		16 units 2.0HP Window Inverter Type			
		12 units 2.5HP Window Conventional Type			
		17 units 2.5 Window Inverter Type			
		2 units 1.0HP Wall-Mounted Conventional Type			
		1 unit 1.0HP Wall-Mounted Inverter Type			
		1 unit 1.5HP Wall-Mounted Inverter Type			
		1 unit 2.0HP Wall-Mounted Conventional Type			
		1 unit 2.0HP Wall-Mounted Inverter Type			
		13 units 2.5HP Wall-Mounted Conventional Type			
		5 units 2.5HP Wall-Mounted Inverter Type			
		1 unit 3TR Wall-Mounted Inverter Type			
		1 unit 3TR Floor-Mounted Conventional Type			
		5 units 5TR Floor-Mounted Conventional Type			
		24 units 7.5TR Floor-Mounted Conventional Type			
		6 units 3TR Cassette Inverter Type			
		Requirements for submission:			
		1) SIGNED quotation, preferably using this RFQ form or your company's letterhead			
		2) Certificates and other related documents as stated in Section 4 an Section 5			
		3) Work Plan			
		4) Tax Clearance			
		5) DTI, CDA or SEC Registration			
		For the winning supplier, please submit the following:			
		1) PhilGEPS Registration or PhilGEPS Platinum			
		2) Mayor's / Business Permit			
		3) Certificate of Registration (BIR2303)			
		4) Notarized Omnibus Sworn Statement			
		Mode of Procurement: Small Value Procurement (Sec.53.9)			
		Reference Number:			TOTAL:

PAMELA MAET ROCERO

Canvasser

May 08, 2024

Date

Signature over printed name with date

Name of Company and Contact No.